Exclude Select Courses From Notifications

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In the **Notifications Tool**, you have the option to exclude certain courses from sending notifications.

NOTE: For information on setting up **Notifications**, see the article Set Up Email and Text Notifications in D2L (https://vtac.lonestar.edu/help/set-up-notifications).

Access the Notifications Tool

1. On the D2L homepage, click [Notifications] from your personal menu on the minibar.



Manage Course Exclusions

1. At the bottom of the Notifications Settings page, click [Manage my course exclusions].

ePortfolio - feedback added to subscribed items	
ePortfolio - another user has subscribed to your updates	
ePortfolio - feedback added to my items	
Grades - grade item released	
Grades - grade item updated	
Quizzes - quiz due date or end date is 2 days away	
Customize Notifications Allow future courses to send me notifications	
Exclude Some Courses You currently have no courses excluded. Manage my course exclusions Save Cancel	

- 2. This will open the **Manage Course Exclusions** window. In this window you will have multiple options for excluding notifications from courses:
 - A. You can [Search] the list of courses to look for a specific course to exclude.
 - B. You can click **[Exclude All Courses]** to exclude ALL of your courses from sending notifications.

C. Clicking the **[X]** next to any course will exclude that course from sending notifications.

Manage Course Exclusions × A Search course n Q	
B Exclude All Courses	
Restore excluded courses	
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Close //.	

- 3. If you wish to restore notifications for currently excluded courses, you can:
 - A. Use the **[Search]** to look for a specific course to restore.
 - B. Click **[Restore excluded courses]** to restore notifications for ALL currently excluded courses.
 - C. Click the **[Restart]** icon next to any course to restore just that course, it replaces the **[X]** icon for any currently excluded courses.



- 4. Once you have excluded or restored notifications for the courses you wish to, click [Close].
- 5. This will return you to the **Notifications Tool**. The courses you excluded from sending notifications will be listed under **Exclude Some Courses**. When you are done, click **[Save]**.

Grades - grade item updated	
Quizzes - quiz due date or end date is 2 days away	
Customize Notifications Allow future courses to send me notifications	
Exclude Some Courses	
Don't send notifications for: Online Teaching Certification Manage my course exclusions	
Save Cancel	